



GOVERNMENT OF WEST BENGAL  
Directorate of Rashtriya Uchchatar Siksha Abhiyan (RUSA)  
Department of Higher Education  
6<sup>th</sup> Floor, Bikash Bhawan, Salt Lake, Kolkata-700091  
E-mail address: [rusahedwb@gmail.com](mailto:rusahedwb@gmail.com); Phone: (033)2334-2555

**NOTICE INVITING QUOTATION FOR:**

**Empanelment of Accounting Firm for conducting of Statutory/External Audit on Annual Accounts of RUSA funds for The Financial Year 2022-23**

No.227-HE/RUSA-11/24

Dated.30/08/2024

The Directorate of Rashtriya Uchchatar Siksha Abhiyan (RUSA), Department of Higher Education, Govt. of West Bengal, hereby invites offer from bonafide CAG empanelled Auditor/Chartered Firm for Statutory/External Audit of Accounts of RUSA fund for the Financial Year 2022-23.

**A) Minimum Eligibility Criteria:**

- (1) Chartered Accountants with five years' experience
- (2) Having Head Office in Kolkata with 2 Partners as on the date of advertisement
- (3) Experience as Statutory Auditor / Internal Auditor in Government Organisation/ PSU in last five years
- (4) The firm having experiences of audit/accounting in education sector will be preferred

**B) Documents to be submitted:**

- (1) Latest Firm Constitution Certificate
- (2) Work Experience Certificate
- (3) PAN of the Firm
- (4) GSTN of the Firm

- C) Application should be addressed to the Joint Secretary, WBSCHS & DDO RUSA, Department of Higher Education, Bikash Bhawan, 6th Floor, Salt Lake city, Kolkata-700091 in sealed cover and to be submitted at the office of the Joint Secretary, WBSCHS & DDO RUSA, Department of Higher Education, Bikash Bhawan, 6th Floor, Salt Lake city, Kolkata-700091

The Offer should contain the following

- D) The rate should be quoted in Indian Currencies excluding taxes as applicable.

The last date of submission of application of offer by the interested bidders is 7 working days from the date of publication of this notice, and will be received up to 3.00 p.m. on such date and will be opened on the same day.

RUSA Directorate reserves the right to accept or reject any or all the offers without assigning any reason whatsoever.

Joint Secretary  
WB State Council of Higher Education  
&  
DDO, RUSA

Dated.30/08/2024

No.227/1(5)-HE/RUSA-11/24

Copy forwarded for information & necessary action:

1. Sr. P.S. to the Principal Secretary
2. Copy for Notice Board of HED
3. Copy for Notice Board of WBSCHS
4. Copy for uploading in the HED website
5. Copy for uploading in the WBSCHS website

Joint Secretary  
WB State Council of Higher Education  
&  
DDO, RUSA

